**Annual Research Service Center Report for Specialized Service Facilities**

*Please complete the following sections to the best of your current knowledge. This provides the review committee an opportunity to learn more about the service centers current strengths and weaknesses.*

**Specialized Services Facility name:**

**Analysis of competition:**

* Please provide a market rate analysis at neighboring institutions.

**User fees and pricing:**

* If users’ fees vary from the recommended cost per service determined by cost accounting, please describe why. Please list any other sources of revenue such as departmental or institutional subsidies.

**Future plans and implementation plans:**

* Please describe any new services, new equipment, and anticipated changes to the research service center projected in the next 2 years. Please describe any future threats such as outdated technology, retirement of key personnel, etc.

**Oversight Committee meeting results:**

* All Research Service Centers are required to establish an Oversight Committee (to include major users) which meets annually to discuss issues of service quality, pricing and changes in service. Please attach a list of the members of the Oversight Committee as well as a summary of results obtained from your most recent meeting.

**Additional notes for review:**